



## JOB INFORMATION SHEET

The following is required on all jobs:

1. This job information sheet needs to be filled out **completely and be ledgable.**
2. A signed purchase order identifying the project and stating the approximate material requirements.

### A. Project Type

Private \_\_\_ Public \_\_\_ Federal \_\_\_ Residential \_\_\_ Commercial \_\_\_  
 ( Public and Federal Projects will require a copy of the performance bond )

### B. Materials to be Furnished

Amount \$ \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### C. Customer Information

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

### D. Customer's Relationship to Job

Owner  General Contractor  Subcontractor  Other (specify): \_\_\_\_\_

Is the customer installing materials (if applicable?)  Yes  No

### E. Job Location

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_ Email \_\_\_\_\_

### F. Owner

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

### G. General Contractor

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

### I. Surety on bond Owner \_\_\_ GC \_\_\_ Sub \_\_\_

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

2. Bond # \_\_\_\_\_

Estimated \$ Value \_\_\_\_\_ Materials to be delivered to job site.

Please forward completed form to: [jobaccounts@lipipe.com](mailto:jobaccounts@lipipe.com) or your local branch or sales professional

Customer Signature \_\_\_\_\_

Account Number assigned for this job account: \_\_\_\_\_