



JOB INFORMATION SHEET

All customers are required to submit job information sheets for all projects prior to release or shipment of materials to jobsites. Failure to include vital information may result in delays to your order being delivered. This job sheet represents part of the contract agreement.

Customer's Name: _____	Date: _____ 20__
Customer Account Number: _____	List all tickets associated: _____

Job Name: _____ New ___ Existing ___ Private ___ Public ___

Job Street Address: _____

City: _____ State: _____ ZIP _____

County of : _____ Bldg. Permit # _____

Are materials being shipped to the jobsite? Y N (circle) Est. Value of LIP Materials \$ _____

→ Lien Agent Entry # if a NC Project _____

Property Owner : _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

General Contractor Name: _____

GC Address: _____

City: _____ State: _____ Zip: _____

GC Phone Number: _____ Contact: _____

Bonding Company/ Lender Name: _____

Bond/Lender Co. Address: _____ City: _____ State: _____

→ Customer's signature signifies that the project information provided is true. _____

We Appreciate the Opportunity to Serve You...Return this sheet along with your P.O. by E-mail or Fax to your local branch or 515-222-9234

Notice: We reserve the right to send notices of furnishing materials in accordance with state lien statute requirements. In the unlikely event that materials for this project are not paid for in a timely manner, you may not be notified before it is necessary to file a mechanic's lien against this project.